



MANAV RACHNA
vidyaparakshika

Ref: MRIIRS/ACAD/2025/14601

Dated: 03.11.2025

OFFICE ORDER

In continuation to this office order No : MRIIRS/ACAD/2024/124 dated 14.06.2024, the Competent Authority has been pleased to re-constitute the Committee on "**Student Grievance Redressal Committee**"(SGRC) in Manav Rachna International Institute of Research and Studies (Deemed to be University) , Faridabad with immediate effect as under:-

A Professor- Chairperson

- 1) Dr. Geeta Nijhawan, Professor & Associate Dean-SET, MRIIRS **Chairperson**

Four Professors/Senior Faculty Members of the Institution as Members

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| 1) Dr. Gurjeet Kaur Chawla – Prof-SAHS & Dean, Students Welfare | Member |
| 2) Dr. Devender Vashist, Professor & Proctor ,MRIIRS | Member |
| 3) Dr. Ruhi Lal, Professor, Deptt. of JMC , SMeH, MRIIRS | Member |
| 4) Dr. Shobha Shrivastav, Director Students Services, MRIIRS | Member |

A representative from among students to be nominated on academic merit/excellence in sports/performance in co-curricular activities – Special Invitee

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| 1) Ms. Annanya Dobariyal, B.Tech CSE 2 nd Sem, 1/23/SET/BCS/476 | Special Invitee |
| 2) Mr. Dhananjay Soni, BDS 3 rd Sem, 2021-BDS-15 | Special Invitee |
| 3) Ms Kanika Jusyal, Roll No. 24/SBSS/ PGPSY/023
MA Applied Psychology | Special Invitee |
| 4) Mr Shresth Kumar, Roll No. 25/ SLM/ MBAD/025
MBA (Dual Specialization)1st Sem | Special Invitee |

One member from SC/ST/OBC category

- 1) Dr. Neha Yadav, Assistant Professor,
Deptt. of UG-Mgt Studies SLM, MRIIRS **Member Secy.**

M/Secy

MANAV RACHNA INTERNATIONAL INSTITUTE OF RESEARCH AND STUDIES

(Deemed to be University under Section 3 of the UGC Act, 1956)

(NAAC Accredited 'A++' Grade)

Administrative Headquarters: 5E/1-A, Bungalow Plot, N.I.T. Faridabad-121001, Phone: +91-129-4198600 (30 lines)
MRIIRS Aravali Campus: Plot-A, Sector-43, Delhi Surajkund Road, Faridabad-121004, Phone: +91-129-4198100 (30 lines)
E-mail: info@mriirs.edu.in URL: www.mriirs.edu.in

NOTE :-

- (i) The term of the Chairperson and members shall be for a period of two years.
- (ii) The term of the special invitee shall be one year.
- (iii) The quorum for the meeting including the Chairperson, but excluding the special invitee, shall be three.
- (iv) In considering the grievances before it, the SGRC shall follow principles of natural justice.
- (v) The SGRC shall send its report with recommendations, if any, to the competent authority of the institution concerned and a copy thereof to the aggrieved student, preferable within a period of 15 working days from the date of receipt of the complaint.
- (vi) Any student aggrieved by the decision of the Students Grievance Redressal Committee may prefer an appeal to the Ombudsperson, within a period of fifteen days from the date of receipt of such decision.


REGISTRAR

Endst. No. MRIIRS/ACAD/2025/146 (i) .

Dated: 03.11.2025

Copy of the above is forwarded to the following for information and necessary action:-

- 1) All Members of the Committee
- 2) PVCs
- 3) All Deans/Associate Deans/Directors/HODs of Schools
- 4) ED & Dean-Academics/Research
- 5) Dean- IQAC/CDP
- 6) COE/CFO
- 7) Senior Director-CDOE/Admissions
- 8) Director- CDOE
- 9) DR-R&S/Academics/Estt./Admin
- 10) Chief Warden-Hostels
- 11) PS to VC (for information of VC)


REGISTRAR

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